

Senior Education Officer – Part Time

Position Description

Together for Humanity (TFH) provides educational services to students and teachers aimed at increasing intercultural understanding amongst young people. This includes conducting a range of workshops and presentations which highlight diversity, and common values found in various faith traditions. The Senior Education Officer (SEO) will lead the redevelopment of these services to ensure they provide a holistic educational approach that not only engages students but becomes a go-to source for educators seeking to embed the underlying principles throughout their overall educational program.

Position Requirements/Responsibilities

The key responsibilities of this position include:

1. Develop existing TFH educational programs, processes, policies and resources to ensure they support a holistic model of education that will increase the educational impact of both the TFH team as well as the educators we partner with, in terms of student, teacher and parent engagement. This will include ensuring all our programs have taken into account, latest research findings on intercultural understanding, policy, and our commitments under any and all funding agreements.
2. Build capacity and a sense of belonging for marginalized students through our educational programs and capacity in their communities.
3. Develop and assist in implementing strategies to increase the take up of TFH programs both face to face and on-line and build TFH profile.
4. Engage with our partner and stakeholder organisations to ensure they have input and buy in with our programs and strategies. Build networks across the education spectrum and foster relationships with key education staff.
5. Assist school staff in devising & strategies that will build intercultural understanding that can leverage the resources that TFH provides and deliver related professional learning for teachers with the team.
6. Develop and implement appropriate performance and feedback mechanisms to ensure student and teacher engagement is maintained.
7. Drive the introduction of student and teacher Intercultural Understanding surveys (developed in partnership with TFH by Deakin University) to inform our guidance to schools regarding preparation and follow up as well as our own programs.
8. Assist the team regarding pre-training and on-going professional learning/training and management of TFH facilitators and volunteers.
9. Assist with or lead organisation of annual “diversity youth summit” events and explore possible other new offerings such as remote presentations via internet.

Mandatory/Desired Requirements

- Tertiary qualifications in education field
- Recent substantial experience in the schools education sector
- Relevant Police & Working with Children clearances

Selection Criteria

- Demonstrated experience in educational program development and leadership.
- Demonstrated experience in the identification of educational needs and engaging with key stakeholders to deliver tangible outcomes.
- Proven record of managing and collaborating with teams for success
- Experience in working with stakeholders from predominantly CALD backgrounds, interest in and commitment to cross-cultural and/or interfaith relationships
- Track record of knowledge and experience in continuous improvement strategies, in the education sphere.

Key Competencies

- Stakeholder Engagement & Relationship Building
- Decision Making
- Planning & Organisation
- Communication

Applications to be send to:

The National Director: Rabbi Zalman Kastel

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